

Marsh Gibbon CE Primary School PTA

Minutes of the meeting held on the 20th Sept 2018

In attendance

Ciann Bursnoll	Jennifer White	Louise Mew
Imelda Bamford Carter	Peter Ferens (Governor)	Hannah Lyon
Nicola Allen	Paul Alford (Headteacher)	Claire Scott
Jemma Dyke	Rob Lawrence	Lorraine De Brun
Lisa James	Jayne Sinclair	Karen Maciejewski
Andy Scott (Chair)	Karen Barber (Deputy Chair)	Holly Haynes

Apologies

Nick Lawrence (Secretary)	Fi Adams
Holly Franklin	Sarah Reveler (Treasurer)

Matters arising from previous minutes

None. Unanimous vote to pass minutes.

Chairperson's Report

Andy Scott welcomed Paul Alford the new Headteacher to the school. He also thanked those in attendance as there were many new faces present. Andy presented a list of fundraising ideas and dates, which have been confirmed with Paul for this year. He advised that a pig roast meeting will be held shortly to debrief the latest pig roast and make the next one even better. Report attached (Appendix 1).

Headteacher Report

Paul Alford introduced himself and thanked everyone for attending. His report is attached (Appendix 2). Paul started by saying how impressed he was with the children so far and he had had a good couple of weeks. The focus will be:

More reading and text books to be bought for the school. This is a long term plan that Paul and Andy will devise, to ensure that the PTA can help provide relevant and up-to-date books for the school, along with a digital scanning machine to log the books

Headteacher certificate will now be given on a Friday along with a sticker for the children who get the Headteachers award.

Streamlining communication – predominately through parentmail and letters, rather than dojo.

Behaviour policy to be reviewed.

Spellings have been reintroduced.

Newsletter will be fortnightly instead of weekly.

Staffing to remain the same.

There will be no deputy Headteacher for the foreseeable future.

After school provision will be investigated and costed, along with the Governors as it would have to be delivered by an outside company.

Treasurer's Report

Sarah Reveler provided a written Treasurer's Report (Appendix 3) including the PTA's fundraising over the last year. The PTA bank account currently has £10,159.97, of which £2000 is for Trudi's library.

Class Reps

Butterflies – Gemma Hands and Imelda Bamford Carter

Owls – Kelly Cheek and Claire Scott

Dragons – Louise Mew and Fiona Adams

Rabbits – Karen Barber and Claire Scott

Hedgehogs - Ciann Bursnoll and Sarah-Jayne Buckle

Foxes – Karen Barber and Melanie Ash

Eagles – Katy Kelly and Karen Maciejewski

Programme of Events

Film Night – 9th Nov 2018 – Peter Rabbit

*2 Film Nights will be held and to be organised by Karen Maciejewski, any help offered would be gratefully accepted and Pizza will be reinstated. 4 more volunteers needed to help run the two events.

Mufti for Christmas Fayre – 23rd Nov 2018

Christmas Fayre – 30th Nov – meeting to be arranged shortly by Karen Barber with class reps.

Any Other Business

Trudi's Library – Karen Barber and Karen Mac both requested that a decision is made as to the location of the library and that something is in place before December. Karen Barber confirmed that Liz Bruce-Kelly is designing an entrance sign for it. Paul Alford confirmed plans to have the initial phase of the Library ready during this current term. PTA volunteers will be needed to help move current books to the Pod area to meet this target.

School Lottery as detailed on previous minutes to be set up and actioned by Andy Scott during this current term.

Amazon Wishlist – Andy advised he had spoken with Paul who will start putting together a list of books required for school and create the Amazon wish list for Marsh Gibbon school in-order to be able to gift books.

Christmas Cards – Andy advised that he had been approached by 3 different parents asking about doing Christmas cards. Andy has checked out various companies and has decided that a company called 'Mini me' will produce the cards. Paul agrees, and the children will be designing these in class over the next few weeks. Claire Scott has offered to sponsor postage of the artwork and manage the project.

Butterfly outside area – Jennifer White has offered her time and services to come and clean up the outside area. Paul advised to liaise with class teachers.

Outside stage – Terry Healy has informed Andy that to re-fence the outside stage will cost in the region of £300. It was proposed and seconded that up to £300 is set aside to provide the materials. Unanimous agreement that this will be paid for by PTA. **Carried**

Year 6 PGL travel cost – The coach to PGL this year (2019) will be £1200. It was proposed and seconded that £1200 is set aside to fund this. Unanimous agreement that this will be paid for by PTA. **Carried**

Teddy Bear Tombola – To be held on the 19th October outside year 6 classroom for further monies to be raised for the PGL. Karen Mac confirmed any donations of Teddy's would be welcomed.

£200 for each class – Karen Barber proposed that each class receive £200 as they did a few years ago this year to help buy resources, all in agreement. £1400 to be set aside for classroom resources **Carried**

Merry Go Round – This has been taken over by Louise Mew and Hannah Lyons who will be setting up at pick up once a half term to sell off second hand uniform.

Meeting closed: 9.30pm.

The next meeting is Wednesday 16th January. 7:45 for 8:00pm at School. All welcome.