



Marsh Gibbon CE Primary School PTA
Minutes of the Meeting held on Wednesday 16 Jan, 2019

In attendance:

Karen Maciejewski	Claire Scott	Lisa James
Paul Alford (Head)	Karen Barber (Vice-Chair)	Imelda Bamford-Carter
Gareth Owens (Teacher)	Becky Fitzpatrick (Teacher)	Andy Scott (Chair)
Nicola Lawrence (Secretary)		

Apologies:

Jayne Sinclair	Adrian Phipps	Hannah Lyon
Robert Lawrence		

Matters arising from previous minutes

(All dealt with in later agenda items)

- Fund Raising Initiatives – Andy Scott
- Christmas Fayre Update – Karen Barber
- Library – Paul Alford
- Reserved funds release – Paul Alford

Chairperson's Report

Since the last PTA meeting on 20th Sept, I am pleased to report that we have seen positive turnout at the events which has increased the funds available to support the School.

The treasurer report shows we currently have £12k available of which £5.5k is ear marked by the PTA for draw down to the school as they need it.

The events and fund raising have been well attended and to that we owe thanks to many, not least to:

Karen Barber for heading up the Xmas Fayre team who did a brilliant job. Karen Mac for an enjoyable Film Night with Pizza / Snacks. Louise Mew and Hannah Lyons for keeping the energy going on Merry Go Round.

I would also like to thank Sarah Reveler who has now handed over to Adrian Phipps in the role of Treasurer. Sarah has passed on a very clear status of account and been fantastic in her support to the PTA.

CAF Bank signatory status is now updated so all transactional responsibilities are now handed over to our new Treasurer, Adrian.

We look forward now to the rest of the School year culminating in the annual pig Roast and I invite volunteers to make themselves available to help the organising committee put on the best event possible for us all. The expectation will be that class reps support the organising committee to confirm names for stalls to be operated / other tasks in set up / tear down of the event.

Thanks again to everyone who has supported so far – well done.

Headteacher Report

Paul Alford began by expressing his thanks for everyone who helped out at the Christmas Fayre and all parents who came. This was his first time at the event, which he enjoyed very much. Mr Alford moved on to talk about the new after school care provision beginning next month, at a cost of £12.50. He hopes this will be well supported by parents. Paul Alford clarified that existing after school clubs will continue, and that there will be a system transferring pupils from after school clubs to the new after school care. There has been a focus on maths and handwriting recently, with work towards improving standards in these areas. There will be an 'E-safety' week held in February (week beginning 4th Feb. As part of this, parents will be invited to attend a workshop – which has proved useful to parents at other schools.

Treasurer's Report

See attachment

- Discussion by attendees over annual payment listed as 'Staff Appreciation Gifts' of £200, for which there is precedent. Informal consensus and agreement to raise this item at next PTA AGM, where a vote will take place on its continuation, in the interests of transparency.

Matters Arising

Amazon Wishlist – Andy Scott

Discussion of Amazon Wishlist, set up by Andy Scott. Paul Alford said this has been a success so far, with the donation of between 40 and 50 books. Paul Alford also mentioned that some of the donations are anonymous, it is impractical to give written thanks for every individual donation, and so wished to express his gratitude for the generosity of those who had donated books.

School Lottery Update – Andy Scott

Andy Scott confirmed currently selling 50 tickets a week, which roughly equates to an annual income of £1040. Karen Mac asked whether it was limited to school parents, Andy Scott confirmed that no, anyone can enter.

Christmas Cards by the Kids – Andy Scott

Discussion about success of inaugural 'Mini-Me' Christmas cards scheme and appetite to repeat, with desire to maximise fundraising by submitting artwork earlier. Last year's scheme raised circa £76 for the PTA. Becky Fitzpatrick mentioned that as much as notice as possible appreciated to help teachers organise pupils' artwork. Karen Barber said getting order packs out earlier might also help parents spread cost of Christmas.

Christmas Fayre – Karen Barber

Karen Barber expressed huge thanks to everyone who helped on the night, and preparing the event, and to everyone who came. Consensus among room that event was success, particularly the new merchandise stalls, it was also agreed that pupils did a fine job of managing their stalls. Andy Scott mentioned that the very popular Santa's Grotto needs a new inflatable, consensus to cost and see if any out of season bargains to be found to replace this. Claire Scott mentioned thanks to Paul Alford for teachers' help in dismantling Christmas trees, a job that had formerly fallen on PTA volunteers. Special mention to Carl Robinson, from Paul Alford, for donating the huge Christmas tree.

Library – Paul Alford

Paul Alford revealed commissioned plans for establishing the school library, part funded by a donation from the family of Trudi Prewitt. (These are available for parents to look at, please contact the school office). Paul Alford confirmed plans to locate 'Trudi's Library' within the resource room and wishes to begin with a corner of the room, at a cost of £2775. Of this £2000 would be funded by the donations from Trudi Prewitt's funeral, plus additional from the PTA to bring this figure up to £2000. An additional £350 was donated by a company, thanks to school parent Holly Franklin. This left a shortfall of £425. Nicola Lawrence proposed donating a further (up to) £500 in order to reach the required £2775. This motion was seconded by Imelda Bamford-Carter and carried unanimously. Additional discussion for involvement of some pupils in colour schemes.

Reserved funds release – Paul Alford

As above – library release of £2000 + further £500

Data Loggers – following acquiring Ewelme funded Data Loggers, Becky Fitzpatrick gave an update on their arrival. PTA had previously agreed to further fund additional Data Loggers and associated equipment up to £500. Becky Fitzpatrick confirmed that once staff had been trained in their use and gained some experience in using them, they would then consider ordering the additional kit.

PGL coach travel - £1200

Gareth Owens confirmed that previously agreed £1200 funding for PGL coach travel is likely to be drawn down in May.

Outside stage Fence - £300

Paul Alford confirmed that school staff are still in process of getting willow fence repaired.

Class consumables - £1400

Paul Alford confirmed that the £200 per class previously agreed by PTA will be spent on class consumables needed.

- Fund Raising Ideas / Dates 2019

Tesco

Nicola Lawrence to investigate the Tesco 'token boxes' and how we go about becoming one of the causes raised for.

Midcounties Co-operative

Andy Scott mentioned Robert Lawrence's Midcounties Co-operative award scheme, Paul Alford and Robert Lawrence to liaise over entering to attempt to win grant of up to £2k.

- **World Book day**
Paul Alford confirmed date is Thurs March 7, when school will run Mufti day with £1 donation towards the library.

- **Film Night Thurs 7 March**
Lisa James offered to run this, in conjunction with Karen Mac. Pick up will be 5.15pm.

- **Easter Egg Extravaganza – Friday 5th April**
Karen Mac offered to run this in form of a stone/egg hunt for each class, taking roughly 10 minutes, with Cadbury's Crème Egg type prizes, at cost of 50p each child.

- **Sports Day Breakfast Stall – date tbc**
Agreement to run breakfast stall again, after success of last one. Paul Alford yet to confirm date of school sports day in summer term.

- **Pig Roast event + Pig Roast Mufti**
Nothing to add at this stage.

- Any other business
 - **Maths Curriculum – Additional Support – Paul Alford**
Paul Alford: Would like to ask PTA to fund purchase of additional resources for Maths curriculum of £765.27. This includes equipment such as counting sticks, Numicons, A3 white boards.
Motion proposed by Claire Scott to release £765.27 from PTA funds for purchase of equipment to support Maths curriculum
Seconded by: Nicola Lawrence

 - **English and Writing – Additional Support – Paul Alford**
Paul Alford: Would like to ask PTA to fund purchase additional resources to help support all year groups in English and writing, up to £395.10
Motion proposed by Karen Barber to release £395.10 from PTA funds for purchase of equipment to support English and writing
Seconded by: Imelda Bamford-Carter

 - **Swimming Pool – Paul Alford**
Paul Alford asked for PTA to release up to £2000 towards costs of re-opening school swimming pool. Paul Alford is currently getting estimates re costs to reopen, as yet these are unknown and may well exceed £2000. General discussion about feasibility of reopening, plus potential to ask for parental contribution towards its upkeep. No conclusion possible on this discussion without further guidance from Paul Alford on estimated costs.
Motion proposed by Karen Mac to release up to £2000 from PTA funds towards swimming pool reopening costs
Seconded by: Lisa James

- **Dance Costumes – Becky Fitzpatrick**
Following from last year's PTA funded dance costumes, Becky Fitzpatrick asked for the PTA to release up to £200 for dance costumes.
Motion proposed by Nicola Lawrence to release up to £200 from PTA funds for purchase of dance costumes
Seconded by: Karen Mac

- **11+ and secondary school preparedness – Claire Scott**
Claire Scott raised issue of 11+ and transition to secondary school, and asked Paul Alford whether the school needed more resources to help prepare pupils for 11+ in particular and general transition to secondary school. General discussion followed. Paul Alford clarified that all schools are discouraged from overt preparation/tutoring for 11+, instead focus of school was in attainment in core subjects – hence focus on resources for Maths and English/writing. Karen Mac mentioned importance of emotional development in smooth transition to secondary.

- **Yr 6 PGL trip – Karen Mac**
Karen Mac wanted to express huge gratitude for support of all school parents towards funding the Year 6 PGL trip through bake sales etc.

Meeting closed: Approx 9.40pm.

THE NEXT MEETING IS THE AGM May 1st, 2019

7.45 FOR 8.00PM AT THE SCHOOL

EVERYONE IS INVITED SO PLEASE COME ALONG!