



## Marsh Gibbon CE Primary School PTA Minutes of the Meeting held on 13<sup>th</sup> April, 2016

### In attendance:

Fiona Tayler	Verity Davies	Katie Thomas
Karen Barber	Julie Hickey	Claire Scott
Liz Bruce-Kelly	Andrea Healy	Peter Ferens
Sarah Reveler	Judy Toes	Jayne Sinclair

### Apologies

Claudia Copithorne	Michelle Biggs	Tracey Benton
Rachel Fortescue-Smith	Katy Kelly	Kath Pullen
Marion Ryley		

### Matters arising from previous minutes

None

### Maintenance morning – 7<sup>th</sup> May 2016

School governor Peter Ferens attended the meeting to promote the Maintenance Morning. Having parents volunteer to help with maintenance tasks saves the school thousands of pounds each year. Three people are currently signed up. A list of jobs will be made available so people can sign up for particular tasks.

Action: Class reps to promote the morning using the class Facebook pages. Mrs Hickey to supply doughnuts.

### Chairman's Report

The PTA is still without a chairman. LBK offered to fill the role as Acting Chairperson for the rest of this academic year.

### Headteacher Report

Mrs Hickey raised the following points:

- AOB to be compiled at the start of each meeting.
- The PTA seems to be struggling for regular attendees. Many jobs are done by a few people. Several options to resolve this issue were put forward.
- There has been some damage to the all-weather pitch. Mrs Hickey has spoken to the children after Collective Worship but has heard that children have been playing on it at weekends. This is particularly concerning because new play equipment is planned and could make our grounds even more appealing. Outsiders using our grounds might not always take as much care as we do

and they are trespassing. The option to install CCTV and better security was suggested but this would be even more expense.

- There are concerns with the way some parents are expressing their concerns. Aggressive email messages, or ad hoc discussions, especially before the start of the school day are not effective and can damage staff morale. Recruitment and retention of teachers is a national issue. There is a shortage of teachers, and it is important for the sake of the school and the children that we retain and value the fantastic team of teachers that we have. It is not being suggested that parents don't express their concerns - of course they need to let school know of any issues or concerns with their child. Suggestions such as a more formal 'Concerns Procedure' and a Concerns/Compliments form were discussed.

### **Treasurer's Report**

- The second and final payment for the oven has been made.
- Balance at the bank of £4086.00.

### **Money matters:**

- Julie has some money for Sarah
- PTA normally give £5,000 towards the budget at this time of year. This is used as class money (£200 per class) and towards items such as IT program licenses. Given the current balance of funds, the figure for this year's donation will have to be agreed upon.

### **PTA:**

- Fashion Show – methods of increasing ticket sales were discussed such as class reps promoting the evening with their classes, and a ticket sale event
- CS to liaise with Preeti to advertise the ticket sale event
- Required:
  - Bar staff
  - Models
  - Raffle Prizes – each class rep to source a raffle prize.
  - Someone to do hair and makeup?

### **Income from fundraising**

- Film night and disco – money TBD
- Merry-Go-Round money is TBD

### **2015 to 2016 Programme of events:**

Please send potential fundraising ideas to Andrea Healy.

- **Fashion Show:** 6<sup>th</sup> May.
- **Miniature Garden Competition** – TBD

- **Right Royal Cream Tea:** 10<sup>th</sup> June – with Royal matchbox challenge. Street party look and feel. Ask kitchen to provide scones and parents to bring cake. Fundraising team to finalise details. Event to be promoted in Life Together (LBK) and with posters.
- **Summer Camp:** 2<sup>nd</sup> July.
- **Pig Roast:** 8<sup>th</sup> July. Key people needed to shadow Pig Roast organisers this year in the lead up to taking over in 2018.
- **Sports Day:** 14<sup>th</sup> July.
- **Christmas Fair:** 2<sup>nd</sup> December.

### **AOB**

- Year 6 leaving celebrations. The PTA agreed unanimously to fund a bowling trip for the current Year 6 class. Gift options for the leavers were discussed. FT to bring in Year Book, and LBK to research hoodies. .
- Notice board outside school is damaged –agreed to remove on Maintenance Day as not needed – all information on blackboard.
- Library update – The application has gone through and we are making progress. Layout plans have been put forward, and a letter to IKEA is required to request funding for the furniture (and mugs).
- JT asked whether off-site swimming would be an option. Mrs Hickey responded that there is no legal requirement to provide off-site lessons, and the time and money costs mean that it is not a viable option.
- KB asked about lockdown alarms. A process is already in place.

Meeting closed: 9.20pm.

<p><b>THE NEXT PTA MEETING IS: Monday 23<sup>rd</sup> May 2016,</b>  <b>7.45 FOR 8.00PM IN THE SCHOOL HALL</b>  <b>EVERYONE IS INVITED SO PLEASE COME ALONG!</b></p>
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