



Marsh Gibbon CE Primary School PTA Minutes of the Meeting held on 9th May, 2017

In attendance:

Liz Bruce-Kelly (Deputy Chair)	Julie Hickey (Headteacher)	Nicola Lawrence (Secretary)
Claire Howitt	Karen Maciejewski	Claire Scott
Karen Barber	Andy Scott	Peter Williams
Sarah-JaneBuckler	Jayne Sinclair	Kelly Cheek
Hannah Lyon	Holly Haynes	Holly Franklin
Paul Alford (new Headteacher)	Gareth Owens	Rebecca Fitzpatrick
Louise Mew		

Apologies:

Phil Blazdell (Chair)	Katie Blazdell-Giles	Fiona Adams
Sheila Kronfeld	Katy Kelly	Sarah Reveler (Treasurer)
Rachel Blane	Tracey Benton	

Matters arising from previous minutes

None. Unanimous vote to pass minutes.

Chairperson's Report

In Phil Blazdell's absence, Liz Bruce-Kelly delivered the Chairperson's report (Full text is in Appendix 1). Liz paid tribute to Phil Blazdell's work as chair, as he has decided to step down from the role because of work commitments.

Headteacher Report

Julie Hickey presented her final report as headteacher, including (Appendix 2). Julie highlighted the school's recent sporting success, particularly the football team and dance squads. Julie also mentioned the planned new library and stated her aim to get this in place before she leaves office.

Governor's Report

Karen Barber delivered a report from the Governors, including thanks to Julie Hickey and her team for making the school a safe and secure place for children. Noted the keen interest from parents to become governors, with three new governors joining the board in September 2018. Also confirmed that new flooring in the hall would be installed over the summer break and that funding had been secured to improve the toilets for Years 5 and 6.

Treasurer's Report

Treasurer Sarah Reveler provided a written Treasurer's Report (Appendix 3) including the PTA's fundraising over the last year:

Film & Disco Nights - £431.93
Christmas Fayre - £1262.95
Eggstravaganza - £141.90
Stall at Beer Festival - £22.30
Merry Go Round - £150.00
Easy Fundraising - £305.98
Salvation Army - £99.35
Donations - £1641.00

Sarah also provided a commentary of accounts showing the PTA's closing balance as £5040.33.
Unanimous vote to pass the accounts.

Compliments were paid to Sarah for doing such a competent and scrupulous job as PTA treasurer,
as she has decided to step down as treasurer.

Election of Officers

Chair: Andy Scott

Nominated: Liz Bruce-Kelly

Seconded: Nicola Lawrence

Deputy Chair: Karen Barber

Nominated: Nicola Lawrence

Seconded: Liz Bruce-Kelly

Secretary: Nicola Lawrence

Nominated: Liz Bruce-Kelly

Seconded: Karen Maciejewski

Treasurer: Not filled

Fundraising Committee Member: Claire Scott

Nominated: Nicola Lawrence

Seconded: Andy Scott

POINT: Kelly Cheek expressed interest in joining committee when youngest child joins school

Class Reps

After brief discussion, consensus was reached that existing class reps should continue, if they are willing, but that a trawl for new volunteers could bolster participation.

2018/19 Class Reps

Butterflies: To be filled in September

Owls: Kelly Cheek and Claire Scott (Katie Giles-Blazdell is standing down)

Dragons: Louise Mew and Fiona Adams

Rabbits: Claire Scott and Karen Barber

Hedgehogs: Jayne Sinclair and Sarah-Jane Buckle

Foxes: Karen Barber and Melanie Ash (Marion Ryley has stood down)

Eagles: Katy Kelly, and Karen Maciejewski

POINT: Consensus among room that it was important to encourage other parents to become class reps too. Email/communication in September to encourage more volunteers.

Programme of Events

- **Pig Roast** (6th July) Karen Barber provided update on the PTA's biggest fundraising event including an appeal for volunteers to help on day of event, and to clear away on following morning. Mufti day on 29th June – idea from Louise Mew for World Cup theme (children dress in colour of country they're supporting)
ACTION: Karen Barber/Claire Scott to draft a Parentmail to trawl for volunteers to help on day of event and day after
- **School Sports Day (27th June)** Liz Bruce-Kelly explained how in previous years the PTA has run a breakfast stall for parents, selling teas/coffees and croissants etc. Consensus to do the same again this years. Holly Franklin mentioned that Katy Kelly might re-run the headteacher for the day competition that worked well last year. Holly and Karen B to liaise.
ACTION: Karen Barber/Claire Scott to draft Parentmail or Newsletter contribution asking for parents to donate croissants etc.
- **Other ideas:** Discussion of other ideas, including lollipop sale, Roald Dahl themed mufti, Armistice centenary tie in, soak the teacher and race night for Spring Term. Discussion among room that the PTA should refrain from over-doing cake sales. Alternative, simple ideas needed.
ACTION: Andy Scott to contact class reps to ask them for ideas of simple, repeatable fundraisers to complement existing cake sales.
ACTION: Andy Scott to put together basic calendar of PTA events, showing Christmas Fayre, Easter egg-stravaganza, pig roast, 2 x film nights.

Any Other Business

- School Lottery:** Jayne Sinclair followed up on idea raised at previous meeting. Jayne had spoken to Ickford School and carried out some research into the feasibility of a school lottery. Jayne explained that she had looked into two companies with lottery options (Vale Lottery and Schools Lottery) and went into some detail about how the two schemes compared. The lottery options are the same parent company with different types of lottery benefitting participants in different ways. Liz Bruce-Kelly proposed motion to pursue the idea of the Schools Lottery, which was passed unanimously. ACTION: Andy to advise at next meeting
- **Extended after school care:** Louise Mew raised point that neighbouring schools have after school provision until 6pm and asked whether the possibility of this could be investigated by the governors at Marsh Gibbon School.
ACTION: Holly Franklin (governor) to raise at next governor's meeting.
 - **Signing in classes:** Louise Mew asked whether it might be possible to introduce Makaton or similar into classrooms to support children with hearing issues. General consensus in room that this was a good idea, where the need arose. New head Paul Alford said it's a case of looking at this case by case and providing support where needed. Karen Maciejewski added that as a qualified Makaton teacher she would be willing to run after school club.
 - **Merry Go Round:** Jayne Sinclair said she would like to step down as Merry Go Round co-ordinator. Louise Mew and Hannah Lyon agreed to take over.
 - **Book donation:** following Mrs Hickey's stated commitment to complete the library creation before end of term, Andy Scott confirmed he is looking into setting up an On Line Amazon gifting list – Staff identify books and people can donate from that Gift list.

ACTION: Andy to advise at next meeting

Meeting closed: 9.20pm.

THE NEXT PTA MEETING IS THURSDAY 20TH SEPTEMBER
7.45 FOR 8.00PM AT THE SCHOOL
EVERYONE IS INVITED SO PLEASE COME ALONG!

Appendix 1

Chairperson's Report

Thank you to everyone for coming tonight and if you are new parents to the school then a warm welcome, I'm Liz Bruce-Kelly Vice Chair of the PTA.

I gave a speech two years ago in the absence of a chair and I was tempted to read that one out again tonight! There were lots of elements that I firmly believe in and so feel I should repeat some of these!

Your child will do better at school if you get involved in the PTA! He/ she will be happier at school, he/ she will achieve more at school!

Research has shown that parental involvement has a very significant impact on our child's achievement and attainment at school! We all want the best for our children?
A successful PTA provides parents and teachers with the opportunity to exchange views, work together and to develop mutual trust and confidence.

As parents/carers and teachers we are all automatically members of the PTA. And the PTA is crucial to a school's smooth running! We work in partnership with the school!

We have achieved a huge amount over the past 15 years that I've been involved with this school and long may the PTA continue to be a successful catalyst in making our aspirations come true!

This year alone we have contributed £7,000 towards the new IT equipment and £2,000 towards the new playground equipment. But it's not all about big expensive items, the little things really matter too! We paid for the dance costumes for the KS1 & 2 dance performances and they only came 1st and 2nd in the competition finals! Well done to all that were involved!
Recent figures show that PTA's raise over 73 million pounds a year, providing funds to improve the school experience for millions of children in both primary and secondary education – from buying skipping ropes to equipping an ICT suite!!!

As you may have gathered by now our PTA needs you to help it continue with it's vital fundraising to improve the resources available and our children's experience of education. Fundraising success is only made possible by the involvement of parents.

Why should I get involved?

Enjoy being informed and understand the challenges the school faces and become part of the solution.

Boost your child's well-being and help raise funds to improve the resources available to your child. It's proven that children do better in school when parents are involved.

In a world where everyone's time is precious, it can be a daunting thought getting involved with the PTA but we value anyone's time whether it's a little or a lot that you can offer!

Now to say thank you to those who are involved...

I would like to thank

Philip Blazdell for being Chair for the last two years but due to work commitments he unfortunately will not be able to continue.

Sarah Reveler for being a scrupulous Treasurer, and for all the hard work she's put in over the last few years! But it's time for her to hand over the ropes.

Nicola Lawrence for being a diligent Secretary, you've done a tremendous job!

I would also like to thank.....

Karen Barber & Claire Scott for being committed Fundraising Co-Ordinators. I wish you every success for the upcoming Pig Roast and future events!

I would also like to thank all the Class Reps, without them we wouldn't be able to organise our fundraising events as successfully. Their role is vital especially when it comes to passing on information from the PTA to other parents in their child's class and hopefully they find it very rewarding.

Finally, I'd like to thank Julie Hickey and all the staff. Our current year 6's and Julie started Marsh Gibbon CE Primary School on the same day (well there might have been an inset day but that was 7 years ago and I can't remember what happened last week!). So, soon it will be the end of an era for Julie and our not so little cherubs as they move on to exciting times! The school has changed a lot over the last 7 years, structurally with the new classrooms etc. and academically.

I'd like to thank you Julie for all your hard work over the last 7 years and for progressing the school forward in the right direction. All three of my children have flourished from little acorns!

Thank you

Liz Bruce-Kelly

Appendix 2 **Headteacher's Report**

Headteacher's Report

Head teachers Report to PTA

I would like to welcome Paul Alford, Head teacher from September and thank him for coming. I hope you all have the opportunity to introduce yourselves to him.

This will be my last AGM and final PTA meeting so I am quite sad about that. I think it is a good idea to have the AGM at this time of year and have things in place ready for September. At the end of the summer term I will be leaving with our present Y6, who I started with 7 years ago. It certainly doesn't seem that long ago, but reflecting back a great deal has been achieved with the very valuable support of Governors, staff and parents. There is no doubt that this school is a richer place because of the money parents raise, but also the support in other ways.

I have been trying to think of some of the things the PTA has raised money towards.

Reading books – I remember that replacement of the old and very worn out reading books was the first purchase I made from PTA funds. Mike Spencer Jones was the Chair at that time.

Since then I can also think of:

- Equipment for older children
- Library books
- Outside play equipment
- IT equipment
- Funding science weeks and equipment

I am sure that there is so much more so thank you very much.

Sporting success

We are very proud of all we have achieved, particularly recently and under the leadership of Miss Fitzpatrick. We have two magnificent cups in our entrance to celebrate our success at the dance festival. We are now in the football final for the Bicester league and remain unbeaten.

Library

I believe we now have the funding for the library and I although I will talk to Mr Alford and seek his approval for any decisions, I do want to see this in place before I hand over at the end of term.

Sugar Tax

As I reported last time Becky F put in an application for funding from the sugar tax. We wanted to re-surface the playground and improve the quiet area to the side of the pool. Unfortunately we received an email this week to say we are unsuccessful in our bid. Something perhaps for the future?

Playground Equipment

The new equipment for younger children is now in place and you can see it through the hall windows. Our Sports leaders, Max, Cate and Charlie were very involved in talking to our younger children, showing them ideas from catalogues and deciding on the equipment. We are funding most of this from our Sports Premium but if you remember the PTA offered to support by providing £2000 towards this.

Pig Roast

Our biggest fund raiser will be happening later this term. Please do support in any way you can and come along and bring people. Yes the idea is to raise funds, but it is also a fun time with friends and family and lots of fun!

Thank you everyone

Julie Hickey

Appendix 3 **Treasurer's Report**

Treasurers Report and Accounts to date (From September 2017)

We started the year with a healthy £13838.47 in our account. To date, including fundraisers, donations and schemes we have raised a total of £4055.41. We still have our biggest fundraiser of the year to look forward to in July, where we are hoping to raise in excess of £2000.00 at our Pig Roast.

Events so far have raised:

Film & Disco Nights - £431.93

Christmas Fayre - £1262.95

Eggstravaganza - £141.90

Stall at Beer Festival - £22.30

Merry Go Round - £150.00

Easy Fundraising - £305.98

Salvation Army - £99.35

Donations - £1641.00

Highlights this year:

The PTA have contributed a terrific amount of £7000.00 towards the new IT equipment, which has benefited the school enormously and assisted the school in working towards the curriculum.

We are also donating £2000.00 towards the new playground equipment, which was chosen by the children.

We have also paid for the coach for the Y6 residential course (£1150.00) and going forward the PTA have agreed to pay this every year for the Y6 residential to help keep costs down.

The PTA were very privileged to receive a beneficial amount of £1591.00 towards our library fund. The PTA have rounded this up to £2000.00.

We should finish the year with approximately £7000.00 in the account.

Thank you to everyone who attends the fundraising events and helping out when they can. As you can see from above all the money raised goes back into the school for all our children to benefit.

Sarah Reveler

Treasurer

Marsh Gibbon School PTA

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