



MARSH GIBBON
— CHURCH OF ENGLAND SCHOOL —

Marsh Gibbon CE School PTA
Minutes of the meeting held on 29th April, 2015

In attendance:

Verity Davies
Katy Kelly
Andrea Healy

Liz Bruce-Kelly (LBK)
Holly Haynes
Judy Toes

Kath Pullen
Fiona Tayler
Jayne Sinclair

Apologies

Daniel Byrne
Sarah Reveler
Sarah Robinson

Karen Maciejewski
Julie Hickey (JH)
Rachel Smith

Marion Ryley
Michelle Biggs

Matters arising from previous minutes

None

Chairman's update

I apologise for not being able to make this evening meeting. I have been trying to do a deal with Chancellors to sponsor the sports kit and although they originally agreed their head office would not agree to £500. However, I have been in talks with them and I am now hoping to agree a deal at £300. This should cover the cost of the hoodies and bits we need but not the cost of the football kit. I propose that the PTA pay for the football kit and this will be around £150 which I think is reasonable.

I have also been busy trying to organise the bank account but have faced an uphill battle with them. I am proposing that we switch banks altogether and open a new account elsewhere and I am just looking into this at the moment. Sarah has kindly agreed to be the new treasurer and we need to ensure that the accounts are fully up-to-date and a new bank account is opened quickly and also all the year-end accounts filed with the charities commission along with the gift aid return. Kath has kindly agreed to help with anything if we get stuck. Thank you Kath, I am sure we will need her invaluable help.

For this to happen we need all of the treasurers paperwork handed over to Sarah by Monday 4th May at the latest.

Headteacher update

Nothing to report.

Treasurer's update

Items to discuss:

Treasurer handover: Date for completion estimated as 30th April.

Bank: Kath Pullen suggested the Charity commission bank replace our current bank. LBK suggested a financial update meeting to discuss this and other outstanding financial matters such as PTA signatories, Gift Aid, the gambling license renewal, and the charity commission annual return.

Note: the financial meeting has since happened

Christmas cards: The card company is not returning our calls and we do not yet have the cards or the money for the parents who requested refunds. However, those parents have had the money from the PTA account. It was suggested that we get advice from PTA UK. It was agreed that we should send a recorded delivery cancellation letter to Eco Cards to ensure that the cards do not arrive. Andrea to follow up with Maz.

PTA Credit Card: It was suggested that we look into getting a PTA credit card because it would offer some protection in future against similar situations. Alternatively, a PTA member could pay using their personal credit card and get a refund from the PTA Treasurer.

Easy Fundraising: The rate of return from this initiative is increasing.

PTA Events 2015

Note: Anyone is welcome to attend Class Rep meetings. Ideas are always welcome. The next meeting is TBD.

Judy Toes suggested new fundraising idea of sponsored obstacle class for an hour per class throughout the day. She is happy to coordinate.

- **Thrift Shop** – is still active but some items are poor quality. Items need to be displayed for new Butterflies parent pop-in. Current Butterflies parents to get new PTA recruits and tell them about the pig roast.
- **School Camp** – 27th June 2015.
- **Sports Day** – 3rd July 2015 – pound in a bucket (two prizes), cakes.
- **Mufti Day** – Monday 6th July 2015 to collect bottles and raffle prizes for pig roast.
- **Pig Roast:** 10th July 2015. Same format and price as last year A meeting to discuss Pig Roast activities was proposed. Actions:
 - Class reps to organise activities and contact details of each child.
 - Pig Roast flier for the pop-in and pre-school to be produced.
 - Holly to create online advertising page for school website and a Facebook events page.
 - LBK to check that staff happy to serve pig.
- **Masquerade ball:** Confirmed for 17th October at Marsh Gibbon village hall. To be advertised at pre-school for new parents and at the new intake meeting. Need to get a band.
- **Film Nights:** Butterflies parents to host a Butterflies and Owls only film this term.

AOB

A number of points were raised by parents and class representatives on behalf of their respective classes.

- **New parents evening** – KP to put slides together. Need to confirm speaker. Date is TBD.
- **School Sports kit** – Miss Davison can order 12 t- shirts and 12 hoodies plus one staff hoody. There will be about £30.00 left. Maybe pound in bucket at sports day and mufti day at the end of the half term to fund sports kit for years 5 and 6.
- **After-school clubs** – LBK suggested a chess club. Judy thinks that clubs are too sparty this time.
- **Mrs Moncrieff** – Preeti forwarded a letter from Mrs Moncrieff to thank the PTA for her gift.
- **Child safety**– Holly and Jayne raised the question of site security. We have more people on duty than we are required to have.
- **Parish Council Meeting** – Holly Haynes attended. A car park and shop opposite the school are proposed by the Ewelme partnership.
- **School Facebook page** – Holly Haynes advised that the page needs updating. She is happy to update it but needs passwords so she can link to events. LBK to look at the Facebook admin rights.

Meeting closed – 9.40pm

THE NEXT PTA MEETING IS
Wednesday 10th June, 2015, 7.45 FOR 8.00PM IN THE SCHOOL HALL
EVERYONE IS INVITED SO PLEASE COME ALONG!