



Marsh Gibbon School Parent Teacher Association

Registered Charity no. 1041263

Minutes of the Annual General Meeting held on 20th September 2017

In attendance:

Philip Blazdell (Chair)	Liz Bruce-Kelly (Vice Chair)	Julie Hickey (Headteacher)
Fiona Tayler (Secretary)	Verity Davis	Andrea Healy
Karen Barber	Karen Maciejewski	Tony Wells (Governor)
Graham Roitt	Marion Ryley	Kath Pullen
Katy Kelly	Louise Mew	Fiona Adams
Sarah-Jane Buckell	Kelly Cheek	Hannah Lyons
Nicola Lawrence	Jayne Sinclair	Claire Scott

Apologies

Katie Giles Blazdell	Sarah Reveler (Treasurer)	Holly Franklin
Judy Toes		

Matters arising from previous minutes

The minutes of the last AGM were read and there were no matters arising.

Chairperson's Report – Report to the PTA September 2017

The report was delivered by Philip Blazdell.

Philip proposed thanks to Karen, Liz, and the rest of the fundraising team for a successful pig roast. He also described the benefits of being involved in the PTA; it is a fun thing to be involved in and even though everyone is busy, it does really help the school.

He encouraged all parents to download the easyfundraising app that helps to raise money through everyday online retailers such as Amazon and Expedia. It's a really simple thing to do and last year raised approximately £900.00. Anyone who is interested in using the app but unsure of how to go about it can contact Philip and he will provide guidance.

Philip also spoke about how good the school is, and gave thanks to everyone involved in its running from the catering staff to the teaching staff. Lastly, he encouraged anyone who has a fundraising or activity suggestion to get involved and contact him; he will support you.

Headteacher Report - Report to the PTA September 2017

The report was delivered by Julie Hickey.

This is my 7th year at Marsh Gibbon and we have achieved a great deal in that time. By 'we' I mean the staff, Governors and the PTA working together to ensure that improvements happen and children's education is enhanced. Our Vision Statement is 'Opportunities for All; Foundations for Life'. We strive to be an inclusive school and offer many opportunities to all children – whether girl or boy, high achieving or with additional needs. We aim to excel in all subjects as some children may be more interested in sport or art or music for example. I want children at this school to feel nurtured and leave us prepared for life in the 21st Century. I want them to look back and think 'I enjoyed my time at primary school'. It is not always about high achievement but more about being inspired to be a 'lifelong learner' – interested, inspired to leave us with a love of learning.

Since being at Marsh Gibbon we have seen a lot of changes and the PTA have been part of that with their financial support but also their encouragement and help in so many other ways. The Pod, the extra classrooms, the offices, hot meals, sporting facilities etc.

All these things cost money and going forward I continue to dream big (*pictures of the plan for the sporting area were shared at this point*). This is going to happen before half-term due to a successful bid for funding from the National Lottery.

Other ideas are:

- Re-turf front of school hall
- New equipment – exercise aimed at older children
- IT equipment – new laptops and tablets.
- Improve Resource room – double glaze windows, insulate so that a library can go in there.
- Next stage of expansion – toilets for older children

We had hoped to have purchased 'Learn Pads' before now but our internet connection does not support them at present. I am working with our 'Turn it on' to try to remedy this and improve the speed.

We do have some money towards some of the ideas and I will continue to seek out funding from other sources but going forward the children and the PTA will have a say in prioritising funding.

Note: Donations from the PTA for "class money" has been pulled from the budget.

Treasurer's Report and Accounts Summary for year ended 31 August 2017

(The report and summary of accounts were delivered by Katy Kelly on Sarah's behalf).

We raised a grand total of £5574.85 for the last school year.

We had a strong finish to 2017 with the Pig Roast, which continues to be our biggest fundraiser, raising a grand total of £2665.26.

Some of our other fundraisers were:

Film & Disco Nights - £192.82

Christmas Fayre - £1348.43

Eggstravangza - £127.95

Art Show - £346.43

Merry Go Round - £105.00

Easy Fundraising - £373.27

Back to School Disco – 280.00

The PTA paid for the coaches for the Y6 residential course (£500.00) and also paid for PTA membership costs, which covers our insurance and various other costs associated with the running of the PTA which totalled £101.00.

We start this year with a total of £13826.32 in our account, this money will go back into the school to assist in our children's education.

Thank you to everyone who attends the fundraising events and helping out when they can, it really is appreciated.

Sarah Reveler

Treasurer

Marsh Gibbon School PTA

treasurer@marshgibbonpta.org.uk

Following the summary from the Treasurer some parents raised the point that the planned playground equipment is aimed at year 5 and year 6. The response was that it is important to have activities for the older children now that the school accommodates year 5 and year 6 children. Having equipment suitable for the older children gives the younger ones more space as well as providing age-appropriate activities for the older ones.

Claire Scott asked whether the school is looking at revamping outdoor activities that are available for the younger children. VD responded that the playground must be resurfaced before the playground activities (such as hopscotch) can be refreshed. It was suggested that the painting could be carried out by someone appointed by the school in the short term until the resurfacing is done.

It was agreed that costings for a variety of projects should be presented to the parents, possibly in the form of an online survey so fundraising objectives can be set.

Kath Pullen reminded us that the money raised from the art show is to be spent on art materials.

PB added that the PTA is always looking at the return on investment and the service costs for any new facilities.

Governors Report – Report to the PTA September 2017

The report was delivered by Tony Wells

On behalf of the Governing Board, Tony thanked the PTA for the money it has raised for the school. Additionally, he would like the IT infrastructure issues that have prevented the school moving forwards with getting tablets to be resolved in the near future. The PTA had agreed to fund part of the cost, and a parent had also donated some money.

Election of Officers

Chair: Philip Blazdell

Nominated By: Liz Bruce-Kelly

Seconded: Marion Ryley

Secretary: Nicola Lawrence

Nominated By: Jayne Sinclair

Seconded: Philip Blazdell

Vice Chair: Liz Bruce-Kelly

Nominated By: Philip Blazdell

Seconded: Marion Ryley

Treasurer: Sarah Reveler

Nominated by: Liz Bruce-Kelly

Seconded by: Philip Blazdell

Other PTA roles:

Fundraising Coordinators: Claire Scott and Karen Barber

Nominated By: Karen Barber and Claire Scott respectively

Class Reps:

Butterflies: Claire Scott and Kelly Cheek

Owls: Louise Mew, Fiona Adams, and Katie Giles-Blazdell

Dragons: Karen Barber and Claire Scott

Rabbits: Sarah-Jane Buckell and Jayne Sinclair

Hedgehogs: Karen Barber and Melanie Ash

Foxes: Marion Ryley, Katy Kelly, and Karen Maciejewski

Eagles: Andrea Healy, Charlotte Vaughn and Helen Fryer (Helen is TBC)

Note: Class reps meet each half term and share information from the meetings and fundraising activity requirements with other parents in their class. There is a Fundraising and class reps Facebook group.

It was noted that the PTA and class Facebook groups need to be updated. SJB suggested that it would be helpful to new parents to know about the Facebook groups. MR requested that parents who no longer have children at the school be removed from the groups. It was agreed that the previous year 6 Facebook group would remain active (it has been renamed). VD reminded us that the Facebook groups are run by the PTA and not the school.

PTA Events:

2017 to 2018 Programme of events:

Please send potential fundraising ideas to Claire Scott and Karen Barber.

- **Macmillan Coffee morning:** 29th September. JH requested help from parents for the event. SJB requested that parents are asked not to bake or donate cakes that contain nuts which is to be communicated through the school newsletter.
- **Film nights** – for all children. The film must be a U certificate. LM happy to continue film night but now has a new job. A qualified first aider must be present (PB is also a first aider). Film nights might move to a Thursday night so as not to interfere with the village Beavers and Cubs groups. KK agreed to show LM how to plan and coordinate a film night. PB is getting better price for pizza.
- **Christmas Fayre:** 24th November
- **Pig Roast:** Not discussed

AOB

- MR raised that the use of the word PTA when requesting help encourages those who do not attend the meetings to feel that they don't have to do anything. Instead, requests for help should be addressed to *parents*, and parents should be reminded that everyone is automatically a member of the PTA. KP added that although JH or VD attend each PTA meeting, other members of the teaching staff do not regularly. JS agreed that it would be nice for teachers to attend occasionally to encourage communication between parents and teaching staff.
- LM requested some kind of communication about non-official school matters such as the Achievements book. VD suggested that such information be put on class Facebook groups where it can be easily updated. SJB suggested that it would be helpful for staff pictures to go on the website but this has already been discussed and rejected by the teaching staff. Photos of staff members are in the school entrance. It was also raised that parents don't know who new teachers are, and suggested that a meet the teacher session on transition day would help.
- GR asked to see the PTA constitution and stated that the accounts should have been presented rather than just the summary. SR to bring the constitution to next meeting.

- KB asked whether the library will be going in the pod built for the first year five group. MR put forward that the PTA raised money towards the pod for it to be used by the children not as a staff room. JH responded that the staff need somewhere to go.
- LM asked if there are plans for another art show. KP would like to do another (using a different supplier) but it won't happen this academic year.
- JS – asked class reps to put information about Merry-go-Round on class Facebook groups.

Meeting closed – 9.26 pm.

THE NEXT PTA MEETING IS
Wednesday 15th November 2017, 7.45 FOR 8.00PM AT THE SCHOOL
EVERYONE IS INVITED SO PLEASE COME ALONG!