



Marsh Gibbon CE Primary School PTA
Minutes of the Meeting held on Wednesday 18 Sep, 2019

In attendance:

Andy Scott (Chair)	Claire Scott	Lisa James
Paul Alford (Head)	Karen Barber (Vice-Chair)	Imelda Bamford-Carter
Gareth Owens (Teacher)	Becky Fitzpatrick (Teacher)	Hannah Lyon
Nicola Lawrence (Secretary)	Sarah-Jane Buckle	Kelly Cheek
Stuart King	Jenny King	Michelle Biggs

Apologies:

Adrian Phipps (Treasurer)	Louise Mew	Lorraine De Brun
Robert Lawrence		

Chairperson's Report

Welcome to this PTA meeting. We aim to provide fund raising support to the School to provide the best possible facilities for our children's education journey. This is the first of 3 formal meetings annually where we will look at the ideas to maintain and grow revenue streams in to the PTA while offering something tangible for the families as well such as Christmas Fayre and Pig Roast events.

There is a committee with a Chair (Me) plus:

Vice Chair – Karen Barber

Secretary – Nicola Midgley

Treasurer – Adrian Phipps

We are supported by Class Reps who help galvanise support from parents in year groups as well as volunteers who look after revenue earners such as the Merry Go Round clothing.

The meeting will follow an agenda where we review standing items such as the financial status from the Treasurer, matters arising / ongoing from previous meetings and review new ideas.

We aim to be inclusive so please come forward with ideas and expect to discuss them before we take a vote on any proposals to take them into action.

I look forward to working with you this year.

Andy

PTA Chair

Headteacher Report

Paul Alford gave brief update on various areas including:

- Paid tribute to a year of successful fundraising with particular mention of Pig Roast
- Confirmed that swimming pool revamp had been a success, with all classes swimming during the summer term
- Library now up and running, despite some technical issues
- Afterschool care has now started – and is getting busier

- Welcomed new teachers
- Alluded to some upcoming refurbishment work to some areas of the school

Treasurer's Report

See attachment for latest statement of accounts

Proposed to approve accounts: Claire Scott, seconded by Karen Barber, passed unanimously.

Matters Arising from previous meeting

Sports Day Breakfast 2019 – Andy Scott

Raised £212.10, thanks to everyone who took part, plan to hold again in 2020.

School Lottery – Andy Scott

Lorraine De Brun happy to continue her role in promoting with upcoming bookbag leaflet planned. Raised £350 but forecast to raise circa £700 this year.

Pig Roast 2019 update – Karen Barber

Discussion including: event raised almost £3k, up on previous years, next year's date July 10th, event shelters need some TLC, possibly replacing, (ACTION: AS to price up and report back), electricity might need future proofing with permanent external sockets (ACTION: AS to report back to PS with details).

Co-op Funding – Paul Alford

PA gave update on how £2k grant from Co-op is to be spent – on the new school library. Work could begin before Christmas.

Amazon Wish list – Andy Scott

Discussion with consensus reached that AS will consolidate existing class specific wish list with school one. ACTION: AS to consolidate school wish list.

Fund Raising Ideas / Dates 2019/20

Mufti Friday and Tombola prize collection for Christmas Fayre

Friday 22 November

Christmas Fayre

Friday 29th November

Film Nights

Paul Alford requested none in this term to allow settling in of students. Discussion, consensus to hold next film night in Spring term. ACTION: Lisa James confirmed she will co-ordinate once date set at next PTA meeting

Christmas Fayre

Discussion about need to replace inflatable grotto, which was on its last legs last year, with a gazebo, borrowed from Claire Scott.

Christmas Mini-Me cards

Discussion – consensus to run this scheme again, Claire Scott happy to co-ordinate. Raised £76.20 last year. Artwork to be in by Friday 19th October. ACTION: Claire Scott to initiate now.

Joint village hall, preschool, school event

Idea submitted by Rob Lawrence to explore the possibility of holding a joint evening event with the preschool and village hall, as a joint fundraiser. Idea welcomed by general consensus. Names collected for a sub-committee and passed on to Rob Lawrence, potential date discussed as March, pending conversations with village hall and pre-school.

Any Other Business

Blackboard

Needs replacing, motion proposed by Karen Barber to spend up to £100 on replacing the blackboard, seconded by Nicola Lawrence, passed unanimously. Discussion about possibly re-locating. ACTION: Paul Alford to arrange cost / install in suitable location

Info-sheet

Discussion to put together a 2 page A4 info-sheet and distribute via bookbags with info about upcoming fundraising and existing fund raising efforts (Easyfundraising, school lottery, Christmas Fayre, class rep names etc). ACTION: Lisa James offered to take this on.

Upcoming spending

After discussion with Paul Alford, proposal to spend PTA funds on the following:

PGL transport - £1200

Christmas staff party - £200

Dance competition costumes - £200

Christmas Crackers for school Christmas meal - £40

School resources (£1k for English, £1k for maths) - £2000

Proposed by Michell Biggs and seconded by Lisa James, passed unanimously

Preschool

Karen Barber proposed giving 10% of profits from future Pig Roast to Preschool. Discussion followed on how to involve Pre-School in Pig Roast activities in return. Proposed by Karen Barber, seconded by Hannah Lyon, passed unanimously. ACTION: Karen Barber to inform Pre-School and seek ideas for next meeting on Pre-School co-operation / involvement

Meeting closed: Approx 9.10pm.

THE NEXT MEETING WILL BE Wednesday January 15th, 2020

7.45 FOR 8.00PM AT THE SCHOOL

EVERYONE WELCOME