



Marsh Gibbon CE Primary School PTA  
Minutes of the Meeting held via Zoom on Wednesday 3 March, 2021

**In attendance:**

Andy Scott (Chair)	Claire Scott	Kelly Cheek
Paul Alford (Head)	Hannah Lyon	Nicola Lawrence (Secretary)
Michelle Biggs	Mark de Brun	Alice Gibson
Louise Mew	Mark Bangham	

**Apologies:**

Adrian Phipps (Treasurer) Lorraine de Brun

**1.0 Chairperson's Report**

After 5 months since the last meeting, we are back. Thank you all who are attending or reading the minutes and offering support to the PTA. Whilst we have not been able to meet, this has not been completely lost time in terms of PTA work.

A big thankyou to the fund raising / events team who ran such a great raffle at Christmas – this has netted £640 and offered some much-needed Christmas spirit. Thanks to Karen and Claire plus all the supporters with great donations for making this a superb result in lieu of the normal Christmas fund raising work.

Thanks also to Kelly Cheek for completing possibly the longest Easter smartie tube initiative in history and raising another tidy sum.

In the background there has been ongoing effort on several fronts - I would like to thank Annie Williams and Mark Bangham for giving up time researching ideas we will cover later in the meeting.

Other fund-raising avenues have continued to build the cash reserves also – Lottery / Amazon Smile/ Pre-loved clothes and Salvation army re-cycle have helped generate >£700 income this school year, all of which is vital to the school in the immediate future.

In the meeting tonight, we will of course be reviewing next steps both in terms of fund raising and initiatives the school needs to have supported.

**2.0 Headteacher Report**

I would like to thank the PTA for everything they have done, and are doing, during this challenging time. The Christmas raffle was a huge success and I would like Karen, Claire and all those involved especially with the challenging logistics! Thanks also to Kelly for the Easter smarties tube initiative which went down so well.

This term the staff have been busy supporting those children at home and in school with either live lessons or in school provision. I would like to praise the children for how well they have coped during this challenging time – they have been amazing! Thank you also to all the parents and carers for doing so well at teaching their children at home. I know first-hand how challenging it is!

All the staff are looking forward to seeing all the children back in school soon – the school has been too quiet without them!

**3.0 Treasurer's Report**

See attachment for latest statement of accounts from treasurer.

a. Balance shared	£6483.54
b. Additional Raffle fund surplus	£80.00
c. Total	£6563.54

- ACTION – Treasurer to confirm Merry go round funds received this school year

#### **4.0 Matters Arising from previous meeting**

- Matters Arising meeting 23<sup>rd</sup> Sep 2020 – Item / Update
  - a. Outdoor power socket quotes - ongoing
  - b. Go Fund Me to raise transport costs for Y6 residential up to £1500
    - i. Action linked to Annie Williams “Rocket Fund” initiative – Annie has attended webinar and researched / shared detail on how to set this up as needed.
    - ii. Nicola Lawrence has set up a GoFundMe but given current uncertainty has not devoted effort to raising funds. Total is £140 + cash donation of £10. ACTION to close this account and transfer to PTA funds, but money to be ringfenced to go towards transport for Y6 residential, and to let those who have donated know what is happening to the funds raised.
    - iii. Discussion about funding transport for Y6 residential. Consensus that we should do this, despite not knowing yet whether trip will go ahead. Proposal by Louise Mew to pay for Y6 residential trip transport, seconded by Kelly Cheek, unanimously carried. Action Paul Alford to confirm school trip status for PTA to release funds if going ahead
  - c. Smart Boards – 2 more needed to continue the school refresh ~£4200. After discussion, Kelly Cheek proposal: Use PTA funds to pay for 2 x smart boards at cost of £4200. Seconded by Hannah Lyon, unanimously carried.
  - d. Your Schools Lottery update – incomes have risen and Lorraine De-Brun has been continuing to share promotional materials – still on track for ~£1500+ income this school year. Special mention of thanks for Lorraine for taking this on and doing such an effective job.
- Update on Event Fund Raising permissions  
Paul Alford clarified that, as things stand, no events are allowed than involve parents coming on to school site or which involve school pupils going round village in large groups. Limited options at the moment.
- Fund Raising Planning
  - a. Smarties – Kelly Cheek happy to run again, following earlier success, ACTION Kelly Cheek to lead, date TBC, middle of May.
  - b. Matchbox Challenge. Discussion about what this entailed. ACTION Claire Scott to lead matchbox challenge
  - c. Teacher photo quiz. ACTION Nicola Lawrence to lead, after Easter
  - d. Easter egg hunt – discussion to use PTA funds to give each pupil an Easter egg combined with a ‘hunt the eggs’ type challenge within school as previous years. Proposal from Alice Gibson to use up to £175 of PTA funds to buy eggs for this, seconded by Claire Scott, unanimously passed. ACTION Alice Gibson to procure eggs.
  - e. Mark Bangham (overview) – Silent Auction – presentation from Mark on this idea. Discussion about nature of prizes given restrictions. Consensus to run a silent auction in July. ACTION: Mark Bangham to lead, Andy Scott to help. First step is to canvas ideas for prizes.
  - f. Sponsored Sports activity – discussion about whether potential for this year’s sports day to include a sponsored activity. ACTION: Revisit idea of 5k run in village to be held during September at PTA meeting in May. ACTION: Nicola Lawrence to set up distance sponsorship challenge in May.
  - g. Family Fund raiser – no update
  - h. Parents Virtual Quiz – no update
  - i. Summer function ideas – await easing of restrictions on June 21st
- AOB

Meeting closed: Approx 9.45pm.

THE NEXT MEETING WILL BE via Zoom on Wednesday 12<sup>th</sup> May, 2021.

Meeting ID to be sent out in week prior.

EVERYONE WELCOME