



**Marsh Gibbon CE Primary School PTA**  
**Minutes of the Meeting held on 24<sup>th</sup> January, 2017**

**In attendance:**

Fiona Tayler	Liz Bruce-Kelly	Julie Hickey
Philip Blazdell	Katie Blazdell	Andrea Healy
Jayne Sinclair	Karen Barber	Katy Kelly
Kath Pullen		

**Apologies:**

Fiona Adams	Claudia	
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		thorne
Michelle Biggs		
Sarah Reveler	Judy Toes	Sheila Kronfeld
Karen Maciejewski	Claire Scott	

**Matters arising from previous minutes**

Katy Kelly: First Aid training is required for film nights. JH to organise. PB is doing First Aid training soon.

**Chairman's Report**

- Easy Fundraising – disappointing use by parents. The app really supports the school by providing much-needed extra funds at no extra cost to parents.
- Pizzas - PB approached Pizza Hut regarding costing for future film nights.
- Will donate Chinese New Year decorations for school celebrations

**Headteacher Report**

**Expansion:** We have successfully completed phases 1, 2, and 3 of the expansion, which included:

- Phase 1: new boiler and heating system. Learning Pod
- Phase 2: two new classrooms, enlarged and improved kitchen facilities
- Phase 3: new secure entrance, office, and HT room, reprographic room, and disabled toilet.

We have submitted a bid to the diocese to fund phase 4 which includes converting the previous HT office to KS2 toilets.

The final phase will be the enlargement of the school hall and staff room.

**School Development Plan (SDP)**

One of the things on our SDP was the provision of education for years 5 and 6. The SDP is displayed on the board (in the pod), please take an opportunity to look at it, and make any suggestions in writing or verbally for the next SDP which will start in 2018.

### **Learn Pads**

Mr Owens, Matt Smith (Governor) and I have a meeting scheduled with School Tech Hub. Mr Owens and Mrs Davis received three quotes for Learn Pads, and this company gave the most competitive bid, due to the fact that they were offering extras in the form of software. We have a few questions, and want to be assured that the service they are offering meets with our requirements regarding safe access for children and other safeguarding requirements, when accessing the Internet.

*PB continues to be concerned by the licensing terms and cost of ownership that is being offered and would like to attend any meetings. PB and JH will meet beforehand to discuss questions to ask.*

A parent has kindly donated a cheque and asked that it goes towards the Learnpads. I am therefore considering purchasing 16 rather than 8 as that is a much better deal and includes a charging trolley. Would the PTA consider contributing towards half of the cost?

### **PTA Contribution to the Budget**

Every year the PTA has contributed £5000 towards the budget. In the past, this has gone towards the following:

- Travelling theatre license
- Espresso (digital learning) license
- Class Money (£200 per class)
- Coach hire for pantomime and refreshments
- Lego Day
- Science week and extra resources
- PE Equipment
- Non-fiction library books
- EducationCity.com subscription

I didn't request the contribution last year as the PTA had made a large donation towards the cooker in the kitchen and we managed without it. However, this year I would like to request a contribution at least towards class money.

I would like to ask that we either agree a donation every year or I ask for things if and when we require them. For example, World book Day. I would love to enhance the World Book Day celebration and invite a theatre group or author to work with every class. We are already planning other things and intend to make it a World Book Week. We could charge per child, but the theatre group costs £500 which would be over £3.00 per child, so for families with more than one child, it can be costly. We didn't get all the money for ZooLab so the school had to fund the difference. As a school, we are working on writing and entering the 500 words story competition organised by Radio 2.

*PB would like to see more Science-based activities and would be happy to fund one. We discussed ways of making it easier to ensure that the school receives all the donations for activities, and to spread the cost over the school year for parents. LBK, AH, and KK will take ownership of conducting a survey to get input from parents. LBK suggested a class enterprise week for the children to help raise funds for their class.*

## Security

We are in the process of receiving bids to improve security by erecting a fence along the front of the school and new gates which will be operated from the office. We hope to do this after Easter.

*Christmas decorations – please could these be packed away? Yes*

*Blackboard – Please can the blackboard be updated for the new term? Yes. Michelle has found it hard to get the blackboard paint but is planning to update the board in the near future.*

## Treasurer's Report

No report.

## **PTA UPDATE:**

**Target:** We are aiming to raise £10,000 from fundraising this year. Please send potential fundraising ideas to Andrea Healy.

## **Programme of events:**

- **Easter egg tombola:** Date TBD
- **Pig Roast:** 7<sup>th</sup> July 2017
- **Sports Day:** 13<sup>th</sup> July 2017

## **Fundraising suggestions**

- **Disco and film nights-** dependent on first aid training and numbers of helpers.
- **Back to Skool disco** (for the grown-ups!) – hoping to set a date in May for a grown-ups disco at the Village Hall in Marsh Gibbon. .
- **School camp** – TBC
- **Art exhibition:** KP is still keen to organise this with someone else to help her
- **Other Easter-themed event**

## AOB

- *LBK/FT - Beer Festival/Family Fun Day – would the school consider running an activity at the festival to help promote the family aspect during the day? Yes.*
- *KB – Please can the school consider offering after-school homework/food provision? The after-school clubs offered are constantly being updated.*
- *JS – Can we consider using some of the extended hall as space for a library and staff room?*
- *JS – Can we highlight new additions to the Date list attached to the newsletter - Yes*
- *KK – Can the school consider doing a Young Voices type event? The school has discussed this. No action yet.*
- *KK – Please can the two parent consultation evenings be run on different evenings of the week. JH will consider doing this in future.*
- *KK – Requested an update on class trips. KB suggested Hazard Alley. Science Centre and Discovery Centre were also suggested. Not all classes have been on a trip yet. Trip to Bletchley Park for online safety workshop was cancelled because Y6 are paying for their residential and school didn't want to ask for extra money.*

Meeting closed: 9.30 pm.

THE NEXT PTA MEETING IS **8<sup>th</sup> March, 2017**  
7.45 FOR 8.00PM AT THE SCHOOL  
EVERYONE IS INVITED SO PLEASE COME ALONG!

NOTE: A future meeting has been provisionally booked for Tuesday 9<sup>th</sup> May 2017